



## **WYNDHAM NASSAU RESORT & CRYSTAL PALACE CASINO**



*Dear Future Bride and Groom;*

*Thank you for your inquiry regarding weddings at the Wyndham Nassau Resort and Crystal Palace Casino, Nassau Bahamas.*

*At the Wyndham Nassau Resort we take great pride in our tradition of service excellence and quality product. Your rehearsal dinner, Ceremony, Reception, Lunch, Dinner, or Brunch is sure to be memorable, elegant, and a flawless event with the assistance of our Wedding Specialists.*

*With our variety of unique and exquisite event space, both outdoor gazebos, Tiki Hut Bar and Grill, Beach, Crystal Ballroom, and deluxe guest rooms, your only concern will be if you can convince your guests to leave. Our settings are sure to leave a lasting impression on you and your guests.*

*We know that the venue you choose to begin your lives together is an extremely important decision. Enclosed is pertinent information that will assist with the planning of your dream wedding. This includes the following;*

- ❖ General information about the Bahamas*
- ❖ Legal Requirements for getting married*
- ❖ Wedding Menus (and we will also customize menu to cater to your budgetary and culinary requirements)*
- ❖ Additional Wedding Services*
- ❖ Wedding Request Form*

*Once you are ready to book your dream wedding, kindly complete the attached wedding request form and fax to (242) 327-4019 or e-mail [Lharris@wyndham.com](mailto:Lharris@wyndham.com). We will respond with a written confirmation within 48-hours.*

*The entire staff of the Wyndham Nassau Resort and Crystal Palace Casino would be honored to host your wedding celebration. We look forward to serving you on your wedding day.*

*Thank you,*

*The Management & Staff of Wyndham Nassau Resort & Crystal Palace Casino*



# General Information about The Bahamas



## CLIMATE

Temperatures seldom drop below 66 degrees or rise above 90 degrees. While infrequent, rain generally appears in brief summer showers. The temperature of the turquoise waters in the Bahamas normally range from the low 80's in summer, to about 74 degrees in midwinter.

## TRANSPORTATION

Major international airlines serve Nassau International Airport, which is 5 miles away, and a short 10-minute drive to Wyndham Nassau Resort and Crystal Palace Casino on Cable Beach.

## LANGUAGE

The official Bahamian language is English, generally intertwined with a distinct Bahamian dialect.

## CUSTOMS

Customs Duty - Baggage declaration by temporary visitors is oral, but the baggage is subject to Customs inspection. In case there are dutiable articles, the visitor will be required to complete a Baggage Declaration Form.

## PASSPORTS AND VISAS

U.S. citizens visiting the Bahamas must have a passport or other accepted document that establishes the bearers' identity and nationality to enter or re-enter the United States. Canadian citizens must have proof of citizenship in the form of a Canadian Passport or birth certificate (photo ID needed as well). Non-US citizens traveling from the U.S. must have a valid passport and either an U.S. Visa or registered alien card (green card).

## DEPARTURE TAX

Each adult leaving the Bahamas must pay \$15 Departure Tax in cash. Children under the age of 6 years are exempt. Visitors departing the Bahamas for most U.S. destinations clear U.S. Customs prior to departure. No further U.S. Customs formalities are required on arrival in the U.S.

## CAR RENTALS

Major car rental companies operating in the Bahamas include Avis, Budget, Hertz and National. Reservations should be made well in advance. A valid U.S. driver's license is adequate for up to three months per visit. Driving is on the left side of the road.

## TIPPING

Standard tipping in the Bahamas is 15%. Many resorts and hotels automatically add a service charge to cover gratuities. Ask your servers if you are unsure whether this charge has been added to your bill.

## TIME ZONE

Eastern Standard Time is used and Eastern Daylight Savings Time is adopted during the summer.

## CURRENCY

The Bahamian dollar (B\$) is freely exchanged with the American dollar on an equal basis.

## TAXIS

Taxis in Nassau are metered. Charges are: one or two passengers, first one-fourth of a mile, \$1.20, with each additional quarter-mile 20-cents. Each additional passenger is approximately \$2.00. There are fixed charges for airport trips. To and from Nassau Airport to the Wyndham Nassau Resort and Crystal Palace Casino, the fee is \$18.00 for one person and \$20.00 for two persons, each way.

## ELECTRICITY

120 volts/60 cycles

## LEGAL REQUIREMENTS, For All Couples

- ❖ Must be in possession of an original or certified copy of a birth certificate or passport
- ❖ Both parties must have photo ID (driver's license accepted)
- ❖ Groom must know father's full name.
- ❖ Must be a resident of the Bahamas for a minimum of 24 hours.

- ❖ *Must visit the Registrar General to verify that one has been in the Bahamas for 24 hours before they will be married. Immigration card used by Bahamas Customs will provide verification of stay.*

**Divorcees**-If either or both parties are divorced: She/he must be in possession of original or certified copy of divorce decree (must have seal)

**If Never Been Married** American Citizens must visit a Notary Public in the Bahamas to verify that they have never been married. This is done at a cost of \$30 per person which is not included in the package prices.

- ❖ *Canadian and other citizens must get a sworn affidavit that they have never been married. They can obtain this in their country or by going to a Bahamas attorney for a fee of up to \$30*

#### **Registrar Information**

- ❖ *Marriage License fees: \$100*
- ❖ *The couple must visit the Registrar's Office in person to obtain their marriage license.*
- ❖ *You cannot obtain a marriage license the same day you arrive on the island. You MUST be on the island for 24 hours.*
- ❖ *Guests will be advised of transportation available to the Registrar's office during appointment with wedding consultant.*

**Address Registrar's Office:**

**Phone: (242) 323-0594-7**

**Hours of Operation: 9:30am-4:30pm (Monday-Friday)**

**Closed on weekends and during Bahamian holidays.**

*Persons wishing to send items (such as party favors and/or wedding paraphernalia that cannot be constituted as a carry-on) are advised to use Federal Express or DHL. See shipping information attached.*

#### **SHIPPING INFORMATION**

*We, in the Bahamas and particularly at Wyndham Nassau Resort and Crystal Palace Casino, appreciate your business. We anticipate that in order to make your event a success, you may decide to bring party favors and wedding related goods into the Country. In this regard, we have compiled the following information to assist in making your shipping procedures as smooth as possible, thus avoiding any misunderstandings and/or disappointments during your special day.*

#### **STEPS TO FOLLOW**

*A complete itemized listing of all goods you wish to temporarily import into the Bahamas must be forwarded at least four weeks prior to the actual shipping date of goods (see attached form). This list should be addressed to your wedding consultant. The actual shipping of goods should be done no later than two weeks prior to official dates of the wedding. The list should be itemized as follows:*

- *The amount of containers/boxes being shipped*
- *A description of the contents of the containers/boxes, if any, and the cost of each item.*
- *Airway bill number*
- *How items are being shipped, e.g. Air Cargo, FedEx, UPS, etc.*
- *The date of which goods are being shipped*

*The Boxes should be labeled as follows:*

Name of your property contact

Name of Hotel Property

c/o (your choice of Brokerage Service)

Nassau, Bahamas

**IT IS IMPORTANT TO UNDERSTAND THAT THE HOTEL, AS WELL AS THE BROKERAGE COMPANY WILL NOT BE HELD RESPONSIBLE, IF GOODS ARE NOT SHIPPED WITHIN THE TIME PERIOD SPECIFIED.**

*As a point of information, it is possible that the Customs Department may request a binding agreement (bond) on your goods being shipped. If that becomes necessary, you will be responsible to pay the bond charges.*

*Once your list is received, the hotel will then address a letter to the Bahamas Customs seeking their permission on the convention laws of the Bahamas to allow your goods to be imported into the Country duty free.*

*Once the hotel receives approval from Bahamas Customs Department, the approval letter is then turned over to a Brokerage Firm who will act as an agent for you and the hotel, finalizing all document details for release of goods from Bahamas Customs. Once this is achieved by the brokerage firm, it becomes their responsibility to deliver the goods depending on the port of entry to the hotel. The service by the brokerage firm is not complimentary. If you wish to obtain pricing, the hotel can put you in contact with the brokerage firm for direct discussion on these matters. As soon as your goods are on property, the hotel will store them until your arrival at the hotel. The re-shipment of goods to its final destination is very simple and can be discussed with you on property.*

**Prices are subject to change**

# *CUSTOMS INFORMATION FORM*

**NAME OF GROUP:** \_\_\_\_\_ **CONTACT:** \_\_\_\_\_

**SHIPPING SUPPLIER:** \_\_\_\_\_ **CONTACT:** \_\_\_\_\_

**SHIPPERS ADDRESS:** \_\_\_\_\_

**SHIPPERS PHONE #:** \_\_\_\_\_

**SHIPPERS FAX #:** \_\_\_\_\_

**AIRWAY BILL NUMBER:** \_\_\_\_\_

**DATE OF SHIPPING:** \_\_\_\_\_

<i>BOX/CONTENTS</i>	<i>VALUE</i>
<b>1?</b> _____	_____
<b>2?</b> _____	_____
<b>3?</b> _____	_____
<b>4?</b> _____	_____
<b>5?</b> _____	_____
<b>6?</b> _____	_____
<b>7?</b> _____	_____
<b>8?</b> _____	_____

**TOTAL BOXES:** \_\_\_\_\_

**TOTAL VALUE:** \_\_\_\_\_

# WEDDING RESERVATION REQUEST FORM

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Preferred Wedding Date: \_\_\_\_\_ Alternative Date: \_\_\_\_\_  
(Please provide 2 choices)

Preferred Wedding Location: (Wedding Gazebo/Beach/Ballroom/): \_\_\_\_\_

Number of Guests (including bride and groom) \_\_\_\_\_

Number of Rooms Required: \_\_\_\_\_

Desired Wedding Time: 11am \_\_\_\_\_ 1pm \_\_\_\_\_ 3pm \_\_\_\_\_ 5pm \_\_\_\_\_

Please note that wedding ceremonies are not performed on Sundays

By signing below, I acknowledge that I have been notified of all legal requirements for getting married at the Wyndham Nassau Resort and Crystal Palace Casino, Nassau, Bahamas. I further acknowledge that I have been advised of all required documentation as a citizen of \_\_\_\_\_.

I, \_\_\_\_\_ have been advised of all necessary legal requirements and information for getting married in the Bahamas.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE PRINT THE FOLLOWING

## BRIDE'S INFORMATION

## GROOM'S INFORMATION

First Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

City/State: \_\_\_\_\_

Zip: \_\_\_\_\_

Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Night Phone: \_\_\_\_\_

Night Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

Father's Name: \_\_\_\_\_  
(First and Last)

Father's Name: \_\_\_\_\_  
(First and Last)

Travel Agency (if applicable)

Agency Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_